

On-Site Support Provider Requirements

The employing school must identify an on-site person to provide ongoing support and feedback for the teacher candidate as stipulated by California Credential Requirements. Therefore, the principal or site administrator will approve an On-Site Support Provider (OSSP) to provide classroom support, observations, and mentoring as outlined by LMU.

The following are the expectations for the On-Site Support Provider (OSSP):

- Complete On-Site Support Provider Agreement with candidate
- Complete On-Site Support Provider training via email link
- Support candidate with instructional practice and professional growth
- Conduct two classroom observations and two support sessions during each semester
- Debrief and provide feedback to the candidate regarding lessons observed
- Collaborate with the LMU Fieldwork Instructor regarding candidate support
- Complete and submit all required documentation at the end of each semester
 - 2 observation records
 - Summative evaluation
- Make him/herself available for the candidate, providing opportunities for informal support and mentoring

On-Site Support Provider Agreement Process

- Candidate collaborates with the school site administrator to select an appropriately qualified On-Site Support Provider
- Candidate obtains all signatures on the OSSP Agreement and returns the agreement to Clinical Support Services
- OSSP receives a Verification of Experience (VOE) link via Qualtrics
- OSSP receives training video and observation record links